

**EAST SIDE HIGHWAY DISTRICT
SPECIAL CALL MINUTES - February 13, 2017**

Chairman Sverdsten called the board meeting to order at 9:00 a.m.

Present: Chairman Terry Sverdsten, Commissioner Addington, Commissioner Christensen, Supervisor Pankratz and Secretary Sieverding.

Guest: Angela Comstock with JUB Engineering

Yellowstone Trail Road: JUB Engineering was tasked with research into a FLAP grant (Federal Lands Access Program) for possible improvements to 5.4 miles of Yellowstone Trail Road. Improvements would include widening to standard width, shoulders, ditches and drainage, paving the second portion. Engineer Angela Comstock shared the following information with the Board.

The Application: Only \$14 million FLAP funding is allocated statewide annually, however the project is estimated are \$17-18 million. We are approaching this application process as one project, but with segmented funding since the project exceeds the amount the State is funded. This may seem like a big number but we are trying to guess at how a Federal entity would design it. Everyone is budget conscience, so when the Feds take over the project they need to have enough money. If the actual costs end up more than 10% of the estimated then the local sponsor may be responsible for the overages. In an effort to avoid that scenario JUB tried to fully capture the projected costs.

Funding: The project will be presented as a whole, but with segmented funding opportunity. The match is 7.34% which would equate to 1.3 million for the District. Supervisor Pankratz said that BLM has the ability to share in the non-Federal portion, but how or if they will is unclear at this early stage. The District may also get some help from ITD up to \$100K. Pankratz asked ITD's District Engineer, Damon Allen to write a letter of support and asked if the letter can include verbiage to support a design addressing the slope stabilization to protect the freeway. If that happens he feels that it will benefit the application scoring when reviewed by the Western Federal Lands Administration. In addition to possibilities of BLM and ITD assistance, Pankratz said there is a possibility that we could get \$100K from LHTAC in our match portion and if the classification can be updated, there may be a change the District could apply for Federal Aid funds through LHTAC. If the funding is approved the preliminary engineering would require a cash match up front, then the construction could begin in 2020-2021.

Commissioner Christensen said we must consider the Canyon Road Bridge match and how the timing of that project coincides with this proposal. Pankratz added that we also have the rehabilitation of French Gulch and Fernan Hill Road projects. Even if we push the dates out a bit for Yellowstone Road, we still need to start saving for our match funds. He said the FLAP funding is really the only funding source we have available for this road.

Commissioner Sverdsten added that this is a very dangerous section of roadway and of all our areas with potential of increased usage this one has possibly the most potential increase with all the BLM property in that area and their proposed improvements.

Ms. Comstock believes that once the BLM knows that Yellowstone Trail Road is in the program (meaning approved) that they will be ready to participate and donate the needed right of way. Supervisor Pankratz said he recently asked Jana Paronto, a Realty Specialist with BLM, about the appraisal value of the BLM land and if they could use that towards the match. She said it was a very good idea and would look into it. John said he is looking at all angles for support including visiting with Glen Miles, Executive Director of KMPO, to put feelers out into his network for support and funding sources to help us with the match. Pankratz said "Infrastructure is important to everybody." This project has been on his mind for ten years and he believes that we will garner the local support that we need to help with match.

Commissioner Sverdsten asked how many houses are in the first segment. Ms. Comstock said there is one private home at the first curve whose property takes both sides of the road, then it is BLM to the north and ITD to the south until you get to the Shady Rest. As you progress towards the last segment it changes quite a bit. Comstock believes the BLM is largely in favor of the segment between Exit 22 and Bonnell Road because that encompasses a majority of their property. The Board thanked Ms. Comstock for sharing the grant information with them.

Previous Minutes:

Commissioner Addington made a motion to accept the following Treasurer Report: The general checking account expenses and transfers from checking were in the amount of \$ 143,615.79 covered by checks # 16005 through # 16056 (includes DD, PR Tax Pmts to Federal & Sate, & PERSI.) Commissioner Christensen seconded the motion, which was unanimously approved.

TREASURY REPORT:

Petty Cash	\$	200.00
Umpqua Checking:	\$	
Umpqua Checking	\$	567,003.90
State Treasury Account Fund 891.....	\$	1,030,402.56
Less Umpqua Assured Macro-Balance	\$	<u>(1,500.00)</u>
Balance of Working Capital this Date	\$	1,596,106.46
Dedicated Funds at State Treasury Office Funds 369 TMF	\$	<u>171,082.72</u>
		1,767,189.18

DISCUSSION ON CORRESPONDENCE, REPORTS, PERMITS: (See attached)

Item

#38 Nick Snyder with KC Park and Rec informed Pankratz that the County no longer has funding for bathrooms at Boothe Park; therefore, the facility will be removed.

OLD BUSINESS: (Follow-up List)

1. Norman Milem's request for action on the procedures taken for the appointment for Sub District 1 Commissioner and Idaho Open Meeting Agenda is under the review of the District's Attorney.

NEW BUSINESS:

- A. Commissioner Christensen made a motion to enter into a Transfer of Personal Property Agreement between Post Fall Highway District and the East Side Highway District. Commissioner Addington seconded the motion, which was unanimously approved.
- B. Commissioner Christensen made a motion to set a Public Hearing Date for March 13th, 2017, at 8:45 am, at the office of the ESHD, for any person(s) that may show cause that the following units should not be sold: Unit #123, 2003 Chevrolet Silverado PU; Unit #313, 2000 Ford F250 PU; and Unit # 319, 2001 Ford F250 PU. Commissioner Addington seconded the motion, which was unanimously approved.
- C. Commissioner Addington made motion to enter into an agreement between Ruen-Yeager & Associates, Inc. and the District for **Project #P131019- ESHD EPA NPDES Permit Compliance 2017-2018** estimated fee not to exceed \$8,000. Commissioner Christensen seconded the motion, which was unanimously approved.
- D. Commissioner Addington made motion to enter into an agreement between Ruen-Yeager & Associates, Inc. and the District for **Project #P131020- ESHD EPA NPDES JOINT Permit Compliance 2017-2018** estimated fee \$6,500. Commissioner Christensen seconded the motion, which was unanimously approved.
- E. Commissioner Addington made a motion to authorize JUB Engineers, Inc. to provide additional service estimated at \$18,000 to review pier damage on the **Bull Run Bridge** and provide recommendations for repair and mitigation measures. Commissioner Christensen seconded the motion, which was unanimously approved.
- F. Commissioner Addington made a motion to enter into **Resolution 2017-02**, Resolving the ESHD Board is committed to the future match requirement necessary for funding a Forest Land Access Program Grant "FLAP" for Yellowstone Trail Road Improvement. Commissioner Christensen seconded the motion, which was unanimously approved.
- G. Commissioner Christensen made a motion to enter into a State and Local Agreement (Design and Construction) Project No A020 (205) between the ESHD "Sponsor" and Idaho Transportation Department "State" for funding the Camp Easton Pedestrian Underpass on Highway 97. Commissioner Addington seconded the motion, which was unanimously approved.
- H. Commissioner Christensen made a motion to set the **ESHD 2017/2018 Budget Hearing on August 28, 2017**, at 9:00 a.m., to be held at the office of ESHD. Commissioner Addington seconded the motion, which was unanimously approved.
- I. Commissioner Christensen to cancel the February 20, 2017 ESHD Regular scheduled board meeting. Commissioner Addington seconded the motion, which was unanimously approved.

Chairman Sverdsten called for a break at 10:15 a.m. The meeting resumed back into order at 10:35 a.m.

SUPERVISOR PANKRATZ:

1. Pankratz will not be attending the NACE Conference in Cincinnati Ohio this April 9-13th.
2. Pankratz will be meeting with Ruen and Yeager Engineering on Wednesday get the District's feedback on EPA's Draft for the MS4 Permit Requirements. If the Draft is accepted, the highway district's road side ditches will be classified as US Waters. Once the whole MS4 permitting requirements are establishing the EPA will turn all the permitting over to DEQ.
3. Mr. Greg Delevan offered Foreman Loren Horning a bottle of whiskey to push the snow out of his driveway-which he had placed himself. The Foremen turned down the offer.
4. The crew will resume back to working 4-10 hour shifts commencing on March 6th.
5. The floor drains in Sub #2 and #3 have frozen.
6. The Board agreed to do a winter maintenance agreement between the District and Benewah County for the Benewah County portion of Benewah Rd in exchange of the Kootenai County's portion of Maves Road and Garnet Drive.
7. Pankratz agreed to have Attorney Susan Weeks draft up an easement for Avista to place a pole at Canyon Road shop property.
8. Rick and Debbie Grady asked to construct a parking area across from their existing approach onto **Grouse Meadow Drive**. The Board will handle the approach to the Grady's parking area in the same manner as a regular approach. It will be the Grady's responsible to obtain a sight disturbance permit.
9. The District has hydraulic issues with all three new trucks purchased from Freedom Truck Center in Spokane. The District has had one truck in Spokane since January 4th. Pankratz has been in touch with the company who has provided the hydraulic system, and they are claiming that it is from contamination on the District's side which Pankratz disagrees. The company agreed to get back with the District with a resolution to the hydraulic system problem.
10. Pankratz will be on vacation from February 20 through March 6th.
11. Last year the performed a BST treatment on North Doyle Road costing the District a sum of over \$70,000; recently, Bill Mitchell created cleat damages to this road with his loader. Mr. Mitchell was asked for his insurance company, so that the District could file claim for his damages.
12. Load limits are being put up today.

COMMISSIONERS:

COMMISSIONER CHRISTENSEN: (No comment)

COMMISSIONER ADDINGTON:

1. Commissioner Addington implied that he appreciated all the long hours the crew have put in during the winter snow season.

CHAIRMAN SVERDSTEN:

1. Chairman Sverdsten will be out of town during March 14th through March 17th.
2. The District does not operate with gates on their snowplows due to the number of miles they plow. The goal is to get all roads plowed in one day when necessary. Sverdsten has not received one call this season in regards to the snow blocking their driveways.

Commissioner Addington made a motion to adjourn the board meeting at 11:35 a.m. Commissioner Christensen seconded the motion, which was unanimously approved.

**COMMISSIONER CHRISTENSEN
SUB-DISTRICT #1**

**CHAIRMAN SVERDSTEN
SUB-DISTRICT #2**

**COMMISSIONER ADDINGTON
SUB-DISTRICT #3**

**SECRETARY/TREASURER
SIEVERDING**