

**EAST SIDE HIGHWAY DISTRICT BOARD OF COMMISSIONERS
 REGULAR MEETING MINUTES - JULY 15, 2019**

Present: Chairman Graham Christensen, Commissioner John Austin, Commissioner Mark Addington, Supervisor John Pankratz, and Board Secretary Angela Sieverding.

<u>Guest :</u>	<u>Association</u>	<u>Request to Speak</u>	<u>Agenda Item</u>
Lorna Campbell	BWCC	No	
Phil Noel	Carlin Bay Resident	No	
Marc Levesey	HMH	No	
Angela Comstock	JUB	Yes	D & E

PUBLIC COMMENT:

Resident Phil Noel said that he heard nothing but good comments on the **Carlin Bay Road Stabilization Program** and commended the crew for doing such a great job in keeping up with the maintenance this year.

PREVIOUS MINUTES :

Commissioner Austin made a motion to approve the June 17th and 24th, 2019 ESHD Board meeting minutes. Commissioner Addington seconded the motion, which was unanimously approved.

TREASURY REPORT:

Commissioner Austin made a motion to accept the following Treasurer Report: The general checking account expenses and transfers from checking were in the amount of \$ 279,661.10 covered by checks #17411 through # 17465 (includes DD, PR Tax Pmts to Federal & State, & PERSI.) Commissioner Addington seconded the motion, which was unanimously approved.

Petty Cash	\$200.00
Umpqua Checking Acct	\$172879.05
Less Umpqua Assured Macro-Balance	-\$1,500.00
State Treasury Account Fund 891	\$444,069.32
Designated CDA Lake Dr. - DBF Fund 412	\$2,796,833.12
Traffic Mitigation Fees - DBF Fund 369	\$201,630.18
Total Balance of All Fund Accounts	\$3,581,112.38

NEW BUSINESS:

1. Agenda Item A:

Commissioner Austin made a motion to amend the current **ESH D Sick Leave Benefits** to **eliminate** the following from **Pay Option 2:** *"In lieu of taking the payout at this point the employee also has the option of remaining on the District's medical plan and letting the district pay for their monthly premiums until the funds are exhausted or turn 65."* Commissioner Addington seconded the motion, which was unanimously approved.

2. Agenda Item B:

Commissioner Addington made a motion to accept the 2019/2020 ESHD Preliminary Budget as presented. Commissioner Austin seconded the motion, which was unanimously approved.

3. Agenda Item C.

Supervisor Pankratz informed the Board that it would be beneficial for the maintenance operations of the District to accept an additional 2/10 of miles of **Canary Creek Rd** to allow for a better turn-around area. The Board agreed to do a site visit on July 18th and tabled the conversation.

4. Agenda Item D & E:

The Board reviewed four site concepts including cost estimates to build a new vehicle **storage shed** for the **Sub District 3 shop** facility located off Thompson Lake Road.

Engineer Angela Comstock informed the Board that the permitting process takes at least three months, so if the Board would like to start construction next spring, the design and permitting process should start as soon as possible.

The Board leaned towards Option 2- the North Location w/Retaining Wall, but weren't totally sold on the cost of the wall and agreed to meet on site to further explore the best site location for building a shed for the Sub District #2 shop.

The **conversation was tabled** until the ESHD's next board meeting.

5. The Board agreed to set an open-house for the **French Gulch/Fernan Hill Road Project** on September 24, 2019 from 4-6 p.m.

6. Agenda Item F:

Commissioner Austin made a motion to purchase one tilt deck trailer for \$10,946.80. Commissioner Addington seconded the motion

7. Agenda Item G:

The Board asked Supervisor Pankratz to work with Attorney Susan Weeks on a District Policy covering the District's responsibilities in handling encroachments within areas of unopened and unmaintained "public" right-of-way.

OLD BUSINESS:

1. Chairman Christensen would like to set up a time to visit with the District's attorney to discuss the importance of moving forward with the Boothe Park Case. Commissioner Austin said that he was very pleased to see that many are still using the Park but it would be nice to see a dock put back in.

CORRESPONDENCE RECEIVED AND SENT:

Items

20. The 2019 Federal-aid Rural Application for the **E. Sunnyside Rd** Project **did not** rank high enough to be included in this year's draft program. Only two applications were funded due to construction cost. Supervisor Pankratz said that he would like to keep this section of project on the radar. This area of road would be a great candidate to use the asphalt zipper on and then seal coat.

SECRETARY'S REPORT (No comment)

SUPERVISOR'S REPORT

1. A meeting has been set for every Thursday, at 7:30 a.m. for the **Coeur d' Alene Lake Drive Overlay Project**. Currently the project is ahead of schedule.
2. Mowing is in progress but is behind schedule. The District has only one sickle mower, and the time has come where the Board may consider purchasing another one.
3. There is an unpermitted approach on Rosewood Rd that will be posted today.
4. The District is down six crewmen right now due to illness and vacation. Crewman Jerry Horn will be trained on pavement assessment and possibly taking traffic counts.
5. ITD is currently working on the Blue Creek Bay Bridge which has detoured more traffic onto Alder Creek Rd, Yellowstone Rd, and Wolf Lodge Creek Rd. Supervisor Pankratz will be touch with ITD to discuss the possibilities of getting some funds to assist with road stabilization on these roads.

Chairman Christensen asked to take more summer time traffic counts-especially on high traffic area such as the above mentioned roads.

6. Supervisor Pankratz will be approaching the city of CDA to see if they would be interested in improving their 100-150 ft section adjacent to the current ESHD Overlay Project on **CDA Lake Drive**.

COMMISSIONERS:

COMMISSIONER AUSTIN:

COMMISSIONR ADDINGTON:

CHAIRMAN CHRISTENSEN:

1. There are some high priority maintenance items on the recent Bridge Inspection Reports but no pending failures. The Board agreed to seek a funding source to repair **Bull Run Bridge**.

Commissioner Addington made a motion to adjourn the board meeting at 11:00 a.m. Commissioner Austin seconded the motion, which was unanimously approved.

**CHAIRMAN CHRISTENSEN
SUB-DISTRICT #1**

**COMMISSIONER AUSTIN
SUB-DISTRICT #2**

**COMMISSIONER ADDINGTON
SUB-DISTRICT #3**

**SECRETARY/TREASURER
SIEVERDING**