

**EAST SIDE HIGHWAY DISTRICT
MINUTES - December 05, 2016**

Chairman Sverdsten called the board meeting to order at 9:00 a.m.

Present: Chairman Terry Sverdsten, Commissioner Addington, Commissioner Fillios, Supervisor Pankratz and Secretary Sieverding.

Guest: Norman Milem, Graham Christensen, Dan Yake, J.B. Whipple, Scott McKahan, and Lorna Casey-Kaiser.

Vacancy in Office of Highway Commissioner:

Commissioner Chris Fillios tenderly presented a written notice of resignation for his current office to serve as commissioner for Sub District #1 (Coeur d' Alene area) effectively December 31, 2016.

Commissioner Fillios original of Oath of Office is due to expire as of May 21, 2019; therefore, as authorized under Idaho Code 40-1304 the Board interviewed the following four interested parties for the upcoming vacancy for the office of Sub District #1 Commissioner: Graham Christensen, Dan Yake, J. B. Whipple, and Lorna Casey-Kaiser.

The contenders were asked questions pertaining to budget constraints, the take over of Coeur d' Alene Drive; Boothe Parke law suit; the erosion of section of Yellowstone Road; maintenance practices on graveled roads; Cataldo Bridge deterioration; and the District's ROW and Variance practices.

Resident Norman Milem asked the Board to consider Lorna Casey-Kaiser for the upcoming vacancy. In addition, Mr. Milem commended the previous Board for their cooperation in the cost-share program to improve Borley Road with a chipseal application- After ten years the road remains to be in good shape said Mr. Milem.

The Board said they were very please to see such qualified contenders for the upcoming Commissioner's position and thank them all for their interest in the position.

The appointment for the replacement for Sub District 1 Commissioner will be further discussed at the December 19th board meeting.

Previous Minutes:

Commissioner Fillios made a motion to accept the November 21st board meeting minutes. Commissioner Addington seconded the minutes, which was unanimously approved.

Chairman Sverdsten called for a recess at 9:50 a.m. The regular board meeting resumed back into order at 10:05 a.m.

New Business:

- A. Representative Scott McKahan asked the Board to grant Owner/Applicant Teresa Battien Living Trust a one-hundred (100') approach variance off Carlin Bay Road. Mr. McKahan claimed the applicant is faced with a hardship due the denial of an access off Open Gate Lane- which is private road.

The Board agreed the variance request didn't warrant the hardships listed under Section 500 Variance of Highway Standards for AHDKC.

Later Mr. McKahan withdrew his verbal request.

In the future, all variance request should be in writing including illustrations. If the applicant is unsure of the actual variance request, a workshop should be scheduled to further discuss the matter.

- B. Commissioner Fillios made a motion to enter into **Participation Agreement with Idaho Independent Intergovernmental Authority (III-A)** to secure the 3 year commitment to participate in III-A employee benefits programs effective on January 1, 2017. Commissioner Addington seconded the motion, which was unanimously approved.
- C. Commissioner Fillios made a motion to enter into a "**Joint Powers Agreement and Declaration of Trust with Idaho Independent Intergovernmental (III-A) Authority**", for the purpose of facilitating the collective participation and negotiation of it's members of health benefits coverage with vendors doing business in Idaho or through health benefits pooling. Commissioner Addington seconded the motion, which was unanimously approved.
- D. Commissioner Addington made a motion to enter into an "**Addendum to Agreement**" between **III-A** and the ESHD. Commissioner Fillios seconded the motion, which was unanimously approved.
- E. Commissioner Addington made a motion to enter into Road Development Agreement between Timothy and Kathryn Grothman Family Trust and ESHD to encumber Lot 1, Block 1 of the proposed **Coeur Ridge Estates** and to signoff on the plat. Commissioner Fillios seconded the motion, which was unanimously approved. (*Grouse Meadow Drive*)
- F. Commissioner Fillios made a motion to enter into an engagement contract with **Mary W. Richter, CPA** to provide the consulting and bookkeeping assistance for the September 30, 2016 financial statement audit. Commissioner Addington seconded the motion, which was unanimously approved.
- G. The next **Boothe Park Case CV 12-3131** between ESHD and Gregory Delavan, ETAL has been set for Tuesday, December 13, 2016 at 3:30 p.m. , with Judge Lansing L. Haynes.

DISCUSSION ON CORRESPONDENCE, REPORTS, PERMITS: (See attached)

Item

- #18** Stuart Davis is no longer employed by the Idaho Associated Highway Districts. The IAHD is seeking a replacement for the Executive Director's position.
- #27** A new shop code called "Construction or Erection Permanent Yard " has been added as a new class description for our Workers Compensation classes- the rate is \$4.02 per \$100; moreover, the Street and Road Construction rate is \$6.71 per \$100.

SUPERVISOR PANKRATZ:

1. The Canyon Road Guardrail Project and repair to the Sub District #2 Shop are complete.
2. The truck that has been in the shop is back in service - "So far, so good" said Pankratz.
3. Supervisor Pankratz will be checking out a couple of used dump boxes owned by Lakes Highway District- that may be of use to the District.
4. There will be some logging along Deer Drive and Elk Road this week. The contractor will be providing signage and traffic control.
5. Supervisor Pankratz said the Variance Request Process and Fee will be further discussed at the Supervisors and Directors meeting this Thursday morning and later be presented to the AHKC group for further review.

Commissioner Fillios made a motion to adjourn the board meeting at p.m. Commissioner Addington seconded the motion, which was unanimously approved.

**COMMISSIONER FILLIOS
SUB-DISTRICT #1**

**CHAIRMAN SVERDSTEN
SUB-DISTRICT #2**

**COMMISSIONER ADDINGTON
SUB-DISTRICT #3**

**SECRETARY
SIEVERDING**