

**EAST SIDE HIGHWAY DISTRICT BOARD OF COMMISSIONERS
January 17, 2019 Special Call Meeting Minutes**

Chairman Christensen called the board meeting to order at 9:00 a.m.

Present: Chairman Christensen, Commissioner Austin, Commissioner Addington (via phone) Supervisor Pankratz, District Secretary Leake.

Guest: JUB Engineer Angela Comstock

Disclosure Statement: Commissioner Addington offered to recuse himself from today's discussion and action items because he stated that he was contacted by Peck & Peck about sub contract work on another project. After discussion by the other Board Members, Supervisor, and Engineer Comstock it was determined that Peck & Peck was not a viable contender in today's process due to their bid amount.

New Business:

1. Bids for the Blue Lake Road and Anderson Lake Road were submitted by six different companies on Monday January 14, 2019. JUB Engineer Angela Comstock reviewed the bids in detail this week. Her review determined that the apparent lowest bidder, Stone Ridge Construction, had a clerical error in the asphalt calculation. This error reduced the amount of the original submitted bid of \$247,954.50 to \$213,124.00.

The Board of Commissioners have several options to choose from in this situation.

- Option 1: If the contractor requests, they may relieve Stone Ridge Construction of their bid, and accept the next lowest bidder which would be DG & S.
- Option 2: They may proceed with the award to Stone Ridge Construction at the reduced amount of \$213,124.50.
- Option 3: They can award the bid to Stone Ridge Construction for the amount of their original bid of \$247,954.50 because even with the error, their bid is still the lowest bid submitted.

Motion by Commissioner Austin to accept Option # 3 and authorize the Chairman to sign the agreement once ready. Motion seconded by Commissioner Addington. Motion carried with unanimous approval.

Chairman, Commissioner Christensen
Sub District #1

Commissioner Austin
Sub District #2

Commissioner Addington
Sub District #3

Secretary Treasurer Leake