

**EAST SIDE HIGHWAY DISTRICT
MINUTES – August 17, 2020**

Chairman Graham Christensen called the board meeting to order at 9:05 a.m.

Present: Director Weymouth and Secretary Angela Sieverding

Present via Zoom : Chairman Graham Christensen, Commissioner John Austin, Commissioner Mark Addington, Angela Comstock, and Jay Hassell.

Conflict of Interest: none

JUB Engineering Project Update:

Angela Comstock gave an overview on the following District's Projects:

1. **French Gulch/Fernan Hill Road-one mile improvement:** The PS & E have been delivered early to LHTAC which means it may be a suitable candidate for stimulus funds and/or short list for other funds that may come in. The next step will be to work on a plan for ditching/shouldering before the actual project occurs.

A Special Call meeting will be held on August 19, 2020 at 11:00 a.m. for the Board to authorize the State/Local Construction Agreement for this project.

2. **French Gulch/Fernan Hill/Harrison Ave Cost Estimating and Outreach Support:** Langdon Group have been forming advisory meetings and using creative virtual events for public engagement. This strategy has gained a pleasing response.
3. The foundation footings for the **Sub 3 Shed** are currently being poured. The project is slightly behind schedule said Director Weymouth. The application for pavement #2 will be ready for payment. Commissioner Austin said that he will look at options for leasing the building rather than using the District's cash.
4. The anticipated **Burma/Gozzer Concept** layout should be available for staff review by early September or end of August in preparation for applying for safety funds in January.
5. The East Canyon Road striping project is due for closeout. Staff will need to check with LHTAC to see if the District will receive any reimbursement for their match contribution.

Previous Minutes:

Commissioner Austin made a motion to accept the minutes for the Special Call held on July 13th and general board meeting minutes held on July 20, 2020. Commissioner Addington seconded the motion, which was unanimously approved.

Commissioner Addington made a motion to accept the following Treasury Report: The general checking account expenses and transfers from checking were in the amount of \$311,271.11 covered by checks #18049 and # 18092 (includes DD, PR Tax Pmts to Federal & State, & PERSI.) Commissioner Austin seconded the motion, which was unanimously approved.

TREASURY REPORT:

Petty Cash	\$200.00
Umpqua Checking Acct	\$116,684.01
Less Umpqua Assured Macro-Balance	-\$1,500.00
State Treasury Account Fund 891	\$1,231,021.56
Designated CDA Lake Dr. - DBF Fund 412	\$2,015,591.18
Traffic Mitigation Fees - DBF Fund 369	\$210,019.83
Total Balance of All Fund Accounts	\$3,572,016.58

DISCUSSION ON CORRESPONDENCE, REPORTS, PERMITS Received/Sent: No comment

OLD BUSINESS: (Follow-up List)

NEW BUSINESS:

- A. On January 20, 2020, the East Side Highway District Commissioners held a public hearing. The Board adopted Resolution 2020-01 authorizing the abandonment and vacation of a portion of right-of-way in exchange for right-of-way that better meets the needs of the District and the public. This said resolution included the petitioner(s) shall provide a judgment for quiet title action the property being exchanged.

On July 30, 2020, a Default Judgment for Quiet Title was filed through the District Court of the First Judicial District of the State of Idaho, in and for the County of Kootenai, under Case No. CV28-20-2236.

Action: Commissioner Austin made a motion to execute and record the **Beauty Bay Drive Exchange** deed once finalized by the District's attorney and all required fees are paid by petitioners of the requested Exchange/Abandonment. Commissioner Addington seconded the motion, which was unanimously approved.

- B. **Syringa Heights Point** is a two lot residential minor subdivision within the East Side Highway District proposed to access off Helen Drive which is a private drive The District sent a letter to Kootenai County Community Development addressing the storm water runoff from this proposed development onto Coeur d'Alene Lake Drive. It is the District request for all future site disturbance permits for private driveways and residences adequately address this section.

Action: Commissioner Addington made a motion to sign off on the **Syringa Heights Point** plat. Commissioner Austin seconded the motion, which was unanimously approved.

- C. **Whistling Wind Estates** is a proposed two lot residential minor subdivision. Lot 1 will access onto Skyview Road- a publicly maintained paved road which will require an approach permit and Lot 2 will access onto Litten Lane- a private road.

Action: Commissioner Austin made a motion to sign off on the **Whistling Wind Estates Plat**. Commissioner Addington seconded the motion, which was unanimously approved.

- D. **Canyon Road Bridge Update:** Director Weymouth met with ITD and LHTAC last week to discuss including the preliminary design for Canyon Road Bridge as part of ITD's Project to replace the interstate bridges downstream.

The last grant application the District applied for through LHTAC FY19 Bridge Application had 1.4M for PE&PEC with a 7.34% match of 103K. ITD projection for adding the Canyon Road Bridge to their project is estimated at \$250K. The District's will be required a matching funds of 7.34 % (18K) plus a recommended one-time additional contribution of approximately \$20K- which is an overall cost savings to the District. The question is, should the District replace the match for a \$10M bridge with less than 200 ADT when an alternate route is readily available as Director Weymouth discussed an alternative for not replacing the bridge with the possibility of extending a new roadway from the Mission exit to Canyon Road resulting in a 3 mile/4 minute alternate route from river bank to river bank.

LHTAC can program this project as planning funds; therefore, the District will not be obligated to construct the project.

The financial commitment to include the **Canyon Road Bridge Replacement Project** in part of ITD's Project to develop a conceptual and preliminary design will be place on agenda for the Special Call meeting to be held this Wednesday, August 19th at 11:00 a.m.

- E. Commissioner Austin made a motion to approve the publication of ESHD 2020/2021 FY Proposed Budget as presented. Commissioner Addington seconded the motion, which was unanimously approved.

The budget hearing has been set for August 31st, 2020 at 9:00 a.m. via Zoom conference call.

OLD BUSINESS:

1. The office remodel is in the proposed 2020/2021 budget. Director Weymouth will continue to seek a residential contractor for pricing and proposed improvements.
2. Director Weymouth is a member of the CDA 2030 Group which includes a sub-group that is active on lake water quality. This group may be a great resource for tracking MS4 permits out-reach requirements. Post Falls Highway District is working on coordinating their MS4 permit tracking activities through an application using IWorQ that Weymouth said he would like also to check into.
3. Director Weymouth will be meeting with Chris Bosley, CDA City Engineer, the Captain of City of Coeur d'Alene Police Department, and Captain Miller with the Sheriff's Department to further discuss speeding on CDA Lake Drive and potentially changing the speed limit.
4. To assist with the lack of parking at Bull Run Trail Head, additional gravel can be placed on road shoulders if logs adjacent to the road are removed. This will increase the parking capacity by 15 to 20 additional parking spaces.

SECRETARY REPORT: No comment

DIRECTOR WEYMOUTH REPORT:

1. Foreman Bill McCorkle retirement luncheon will be held on August 27th in recognition of his 15 years of service.
2. A draft ESHD 5Yr CIP presented to the Board has been programed into next year's proposed budget. Staff has been very conservative in projecting the proposed budget due to the impact of Covid 19 pandemic. If highway user's funds or property taxes come in higher, and/or lending is available for leasing the Harrison Shop or equipment, the board may consider enhancing the District's Road Stabilization Program or funding more projects.
3. The Palmer suit (CV28-19-4630) will be heard at the Supreme Court on August 21, 2020.
4. Summer maintenance update: Road stabilization and dust abatement is complete and chip sealing will be finished this week followed by cleanup, fog seal, and striping.
5. The 300' feet of **Canyon Road** damaged by an adjacent pit blasting is being chip sealed this morning. Basin Resources will refund the Districts for cost occurred likely in form of roadway materials. Basin will later repaint the durable pavement markings.
6. At the end of this month, the District should see what Western Federal Lands has produced for an initial concept analysis and recommended alternatives for the **Yellowstone Trail Project**. Once received, the options will be distributed to the Board.
7. Mrs. Charlotte Hagen requested a meeting with Director Weymouth after the denial from the Hearing Examiner on **Faceless Cedar CUP**. DEQ is requiring significant water and sewer systems in line with what they would normally require. The financially impact is very significant including the highway district requirements.

While meeting on site, Director Weymouth informed Ms. Hagen that if she wishes to re-engage in negotiations of the District's conditions of approval on Faceless Cedar CUP, she should address those request in writing to the Board.

8. Director Weymouth is working on providing a cost-estimate to place road-stabilization on **Parker Ave** and **Alder Creek Rd**, as requested by the residents.

COMMISSIONER ADDINGTON:

1. Staff agreed to research the right-of-way pertaining to Upper Crow's Nest

COMMISSIONER AUSTIN: No comment

CHAIRMAN CHRISTENSEN: Staff agreed to expand the discussion on road side mowing.

EXECUTIVE SESSION:

Commissioner Austin made a motion to call for an Executive Session at 10:55 a.m., as authorize under Idaho code 74-206 (a) for the discussion in hiring an employee. Commissioner Addington seconded the motion, which the following roll call was taken: Chairman Christensen. Yes; Commissioner Austin. Yes; and Commissioner Addington. Yes.
The motion was unanimously carried.

The Executive Session closed at 11:20 a.m., upon reconvening Regular Session, thereafter.

No Action taken.

Commissioner Addington made a motion to adjourn the board meeting at 11:21 a.m. Commissioner Austin seconded the motion, which was unanimously approved.

**CHAIRMAN CHRISTENSEN
SUB-DISTRICT #1**

**COMMISSIONER AUSTIN
SUB-DISTRICT #2**

**COMMISSIONER ADDINGTON
SUB-DISTRICT #3**

**BOARD SECRETARY/DISTRICT CLERK
SIEVERDING**

**EAST SIDE HIGHWAY DISTRICT
AGENDA - AUGUST 17, 2020**

*The East Side Highway District's Board Meeting will be held via conference call in accordance with Idaho Code 74-204 (2)
and the State of Idaho's Governor Little's proclamation on March 13, 2020.*

This proclamation and the amended proclamation from April 16, 2020 are posted on our website.

To participate go to: Via the web: <https://us02web.zoom.us/j/83977615267>

Join by phone: 1-253-215-8782

Meeting ID: 839 7761 5267

1. Call to Order at 9:00 a.m.
2. Conflict of interest with any items on agenda.
3. Visitors:
Angela Comstock... ESHD Project Updates
Tammy Doolittle ... Agenda Item A.
4. Approval of Previous Minutes: Special Call meeting minutes-July 13th and general meeting minutes- July 20th, 2020
5. Approval of Treasury Report
6. New Business (Action Items *****)
 - A. Exchange Agreement for a portion of Beauty Bay Drive *****
 - B. Syringa Heights Point Plat approval *****
 - C. Whistling Wind Estates Plat approval *****
 - C. Canyon Road Bridge Update
 - D. 2020/2021 Proposed ESHD Budget *****
7. Old Business and upcoming meetings
8. Correspondence, Permits, and Reports (See attached listing)
9. Secretary's Report
10. Director of Highway's Report
11. Commissioner's Reports
12. Executive Session (IC: 74-206 (a)) to consider hiring an employee
13. Adjourn meeting

