

**EAST SIDE HIGHWAY DISTRICT BOARD OF COMMISSIONERS
REGULAR MEETING and PUBLIC HEARING
MINUTES - AUGUST 20, 2018**

Present: Chairman Christensen, Commissioner Austin, Commissioner Addington, Supervisor Pankratz, and Board Secretary Sieverding.

Public Hearing

Chairman Christensen called the Public Hearing to order at 9:02 a.m. There was no opposition for implementing fees associated with the Petitions to Vacate/Abandon; Validate; and/or Exchange public right-of-way. (*See under new business, Item A*)

The Public Hearing was closed at 9:05 a.m.; thereafter, immediately reconvening into regular scheduled board meeting.

Public Comments and Visitors

Request to Speak

New Business

Sandy Young, with Verdis	Yes	Agenda Item B
Angela Comstock	Yes	Agenda Item G and I
Phil Noel	Yes	
Jeff Hunter	No	
Peter Deering	Yes	
Linda Zurkowski	No	
Marcus Levesey, HMM	No	
Lorna Campbell, BCWL Community Club	Yes	
Regin A. Higgins	No	
Gloria Palmer	No	

1. On behalf of Discovery Lands Company, **Sandy Young** asked the Board to consider vacating a section of Gozzer Road that goes through the Gozzer Ranch Development. (*Agenda Item B*)

Discovery Lands Company "DLC" is interested in repairing and rehabilitating Gozzer Road within the boundaries of Gozzer Road. Discovery would like to place a gate at each end of their development and privatize the road to allow the ability to monitor the traffic as it passes through Gozzer Ranch. The road will remain passable year round to the general public.

When DLC first starting working on their proposed design for the Gozzer Ranch Development, the ESHD Board at that time suggested building a Highway District Standard public road around the development; in exchange, the existing Board at that time said they would consider vacating and abandoning the existing Gozzer Road within the Development. DLC was not interested.

Chairman Christensen said that he would entertain viewing the following proposals:

- a. Design for alternative road around Gozzer Road.
- b. Design for a guard shack place at center of road located at upper end of road- leaving no restrictions to the traveling public. (*Pankratz said this could create an maintenance issue*)

2. Resident **Peter Deering** from Echo Bay Drive expressed his concerns with the dust on Carlin Bay

NEW BUSINESS:

- A. Commissioner Austin made a motion adopt Resolution 2018-04 for establishing a fee for processing Right of Way: Vacation/Abandonments; Validations; and/or Exchanges. Commissioner Addington seconded the motion, which was unanimously approved.
- B. Petition to vacate a section of Gozzer Road. (*See above under Public Comment: Sandy Young*)
- C. The ESHD 2018/2019 Budget Hearing has been set for August 27, 2018.
Action: Commissioner Austin made a motion to approve the publication for the ESHD 2018/2019 Proposed Budget. Commissioner Addington seconded the motion, which was unanimously approved.
- D. Commissioner Addington made a motion to adopt Resolution 2018-05 as the District's Policy for a Conducting Business Operation within a public right-of-way. Commissioner Austin seconded the motion, which was unanimously approved.
- E. Commissioner Austin made a motion to approve the publication for ESHD 2017/2018 Amended Budget hearing set for September 17, 2018. Commissioner Addington seconded the motion, which was unanimously approved.
- F. Commissioner Austin made a motion to piggy-back off a local State Bid for the purchase of one 2019 GMC 4 x4 pickup. Commissioner Addington seconded the motion, which was unanimously approved.
- G. The Board agreed to set an **East Side Highway District Transportation Workshop** at the location of J-U-B Engineers, 7825 Meadowlark Way, Coeur d' Alene Id, on Sept. 10th at 9:00 a.m.
- H. Commissioner Austin made a motion to enter into a **State/Local Construction Agreement** for the **East Canyon Road Striping Project**. Commissioner Addington seconded the motion, which was unanimously approved. The construction funds are currently scheduled for FY19. ITD has requested a payment of (\$36,902) for the estimated local match prior to advertising this project.
- I. Commissioner Addington made a motion to present the **Notice of Award to the J7 Contracting, Inc.** for the **Newell Road Culvert Replacement FEMA Project** in the amount of Sixty-Two Thousand Seven Hundred and Seventy Dollars (\$62,770.) Seconded by Commissioner Austin, which was unanimously approved.
- J. Chairman Christensen called the meeting into an **Executive Session** at 10:58 a.m. pursuant to the provision of Idaho **74-206 (a)** to discuss hiring an employee upon the following roll was taken:
Commissioner Addington ... "aye"
Commissioner Austin... "aye"

The Executive Session was closed at 11:08 a.m.; thereafter, immediately reconvening into regular scheduled board meeting session.

Action:

Commissioner Austin made a motion to hire a temporary full-time person through Integrated Personnel Services to work in Sub-District 1. Commissioner Addington seconded the motion, which was unanimously approved.

The Board granted the approval for a current employee to draw upon the East Side Highway District sick leave pool when he has exhausted his banked sick leave and vacation time.

OLD BUSINESS: (Follow-up List)

1. Secretary Sieverding assured the Board that a copy of the follow-up list has been sent to Attorney Weeks for her review.

DISCUSSION ON CORRESPONDENCE, REPORTS, PERMITS: (See attached)

Item

- #7 A large amount of fill material was placed in the right of way and a unpermitted approach was put in off **Borley Rd.** The owner to the property has been notified of the encroachments.
- #18 ITD did not get authorization from the ESHD for using Yellowstone Road as a detour route.
- #5 The ESHD presented the CDA Press with a breakdown of the District employee's loaded wages
- #17 In response to a recent ITD Bridge inspection on the Canyon Rd Bridge, Chairman Christensen questioned to what point of deterioration does a bridge have reach before considering vacating the bridge- due to the cost of repair. Supervisor Pankratz explained that when you have a bridge in disrepair, the bridge inspection often will recommend lowering the weight. It is the responsibility of those traveling across the bridge to abide to these restrictions.

SUPERVISOR PANKRATZ:

1. Supervisor Pankratz said that he hasn't seen Avista's revised design for underground electric utilities proposed for CDA Lake Drive.
2. It was discovered by a Kootenai Electric contractor that the phone line was placed in the ditch adjacent to Bell Canyon Road. The line will be moved out three feet.
3. At the request and expense of city of Fernan Village, Supervisor Pankratz and the Board have no problem with replacing the District's existing 25 MPH speed signs with a Flashing Radar Speed Limit Sign in the Fernan Village.
4. The crews have finished up the chip sealing last week and will start fog sealing this week.
5. A recent survey in the **Medimont area** shows David L. Stommes well being located in an undeveloped public alley. One option for Mr. Stommes would be to petition the District to vacate and abandon the alley.
6. Pankratz requested to take the first of September off, and possibly the second week.
7. Supervisor Pankratz thanked the city of Pinehurst for use of their vac-truck.
8. Idaho Asphalt Supply Inc. reduced their quick seal price by \$50 per ton to assist with cost of the Fernan Lake Rd Project.
9. Pankratz received a call from Karla Basslemier is concerned with the increase of traffic and dust on **CCC Road.**
10. There is a set back issue on Frontage Road.

11. The crews have been working on patching **Wolf Lodge Creek Road**.
12. It was a very interesting scoring process on the consultant selection for the **French Gulch/Fernan Hill Road** Project. A scoping meeting has been set for this Wednesday afternoon, August 22nd.

COMMISSIONER AUSTIN:

1. Commissioner Austin asked to obtain a copy of IAHD Executive Director Nick Veldhouse response in working towards charging utility companies a **franchise rental fee** for placing their poles, lines, cables, and/or etc. within the District's public right-of-way. The city of Coeur d' Alene is collecting \$3.2 million in franchise rental fees from Avista and Kootenai Electric.
2. Boothe Park is a very heavily used beach even without the docks. Commissioner Austin said that he will check to see if the Boothe Park sign is still on location.
3. Commissioner Austin entertained having an event or something to show the Board's appreciation for the crew's safety awareness. Supervisor Pankratz agreed to take inventory from the crew for suggestions.

COMMISSIONER ADDINGTON:

1. The logging approaches off Carlin Bay Road are permitted. The logging approach on the right side of road is a temporary which has to be removed by October 1, 2018. The other approach on the fill side of road may remain permanent if brought up to Highway District Standards.

CHAIRMAN CHRISTENSEN:

1. The Board is in support having the County enforce impact fees to assist with road cost.
2. The District currently does not have any interagency fire agreements but when needed the District will assist in wild fires. It is the District's practice to have all the water trucks full before the end of each shift.

Commissioner Addington made a motion to adjourn the board meeting at 12:15 p.m. Commissioner Austin seconded the motion, which was unanimously approved.

**CHAIRMAN CHRISTENSEN
SUB-DISTRICT #1**

**COMMISSIONER AUSTIN
SUB-DISTRICT #2**

**COMMISSIONER ADDINGTON
SUB-DISTRICT #3**

**SECRETARY/TREASURER
SIEVERDING**